



St. Mark's College Namagoma

10 Miles Kampala – Masaka Road

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21st January, 2018

Dear Parent / Guardian,

RE: BEGINNING OF TERM I CIRCULAR 2018.

THEME OF YEAR 2018: **“PURSUING ACADEMIC DILIGENTLY”**

1. Greetings and Appreciation

Warm greetings from St. Mark's College fraternity. We warmly welcome you back from the long holiday for yet another academic year 2018.

To the new parents and students, you are most welcome to St. Mark's College Namagoma, “The **High Achievers College**”.

2. Important Dates/ Activities during Term I:

No.	Day/ Date	Activity
1	Sunday 21 st /Jan/18	Reporting of S.2, S.3, S.4 &6 students
2	Sunday 4 th / Feb/18	Reporting of S.1 students
3	Sunday 11 th /02/18	Reporting of S.5 students
4	Saturday 3/03/18	S.1/S.5 Parents orientation meeting at 10:00am
5	Sunday 18 th /03/18	Visitation Sunday at 10:00-6:00pm
6	Saturday 14 th /04/18	Sports Day
7	Saturday 5 th /05/18	End of Term I, 2018

3. School fees

Dear parent/ guardian, we thank all of you who have promptly paid their children's fees for 1st term 2018. We encourage you to always settle your child's fees in full before the opening day to avoid being inconvenienced on the reporting day. Please note the following:-

- i. All continuing students with balances from the previous term(s) will not be received.
- ii. We shall receive only those students who have fully paid all the fees for 1st term 2018 or those who have paid 50% of the fees and have written commitment letter in the head teacher's office.

4. Receiving students

Parents/ guardians should present their children to the class teachers for checking. Students with fees issues must see the head teachers before they are cleared.

Note: Illegal items like phones, sweets and non- uniform clothes should be taken back by parents.

5. Pass lips

All candidates should hand in their pass-lips to the deputy Head teacher (Academics) Mr. Luwandagga Abdul.

6. Uniforms

Uniforms are available at school. Those students who did not receive their uniforms, please contact **Mr. Mayamba** and **Md. Shanaaz**.

Students who have tampered with our uniforms and made them “fittings” should buy new ones.

7. Health.

As communicated earlier, we have partnered with **Mengo Hospital** to handle our students in case of severe conditions and emergencies. Parents are expected to meet the cost of Hospital treatment.

8. Academic Tours.

We shall have some academic tours this term as below;-

- ✚ S.4 – compulsory fieldwork study to Jinja, Kasaku tea estates, Ssezibwa falls, Mabira forest reserve, Lugazi sugar factory, Masese landing site and source of the Nile all at cost of **40,000/=** on **09th March, 2018**. Please contact **Mdm. Namubiru Remmy** on **0782 425 841** for details.
- ✚ S.6 – compulsory Geography field study to Eastern Uganda at a fee of **180,000/=**. Contact **Mdm. Namubiru Remmy** for details on **0782 425 841**.
- ✚ S.6 Entrepreneurship field study at Jinja at a fee of 40,000/= contact **Mr. Arinaitwe Wilfred** on **0772 604 677**.

9. Conclusion.

Dear parents /Guardians, we are grateful that you have entrusted us with your children. Thank you so much.

We wish you a Happy New 2018 with St. Mark’s College Namagoma.

Yours in Service,

MR. KAYE PAUL SENFUMA
Head teacher