



# St. Mark's College Namagoma

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25<sup>th</sup> November, 2017

Dear Parent / Guardian,

## **RE: END OF TERM 3 CIRCULAR 2017.**

THEME OF YEAR 2017: **DISCIPLINE FOR EXCELLENCE**

### **1. Greetings and Appreciation**

We bring you warm greetings from St. Mark's College fraternity. We are grateful to God for upholding and helping us to successfully complete this academic year 2017. We thank our dear parents/guardians for all the support rendered for the smooth running of the school.

### **2. UNEB Marking Centre**

We are glad to inform you that our school has been considered to host UCE marking exercise beginning **2<sup>nd</sup> December, 2017** to mid-January 2018. We are grateful to God for this achievement which signifies the highest level of trust and confidence credible organizations such as UNEB have in St Mark's College Namagoma. For this reason, we have cut the term short by two weeks to adequately prepare for this exercise.

We shall compensate the two weeks by coming back earlier than the official reporting date.

### **3. End of term III 2017 and Beginning of term 1 2018:**

Term 3 has ended today **Saturday 25<sup>th</sup>/11/2017** at **7:00am**.

We shall open for term one on **21<sup>st</sup> /01/2018**. Students are encouraged to report on the first day of the term, as serious work will start immediately.

**Note:** If you don't report in the first week, your bed will be given to the next person and any delay in reporting will make you lose your slot in St Mark's college Namagoma.

### **4. UNEB exams of 2017.**

We successfully went through the UNEB period and we thank God for seeing us through. We expect very good results from our candidates. They have all been in good health and sound mind.

### **5. Academic Performance.**

Parents/guardians should take note of the following in line with the academics of their students;-

- i. All students have been sent home with report cards, a circular, magazine and a school calendar 2018 except those with outstanding school fees balances. Parents of such students should clear school dues.

Parents should also study the report and take note of the comments.

- ii. Promotion is on merit, we congratulate all students who performed as expected.
- iii. Those who have been promoted on probation are encouraged to double their efforts to improve on their grades next term.
- iv. Some students have been advised to repeat. They should embrace this for a better foundation.

v. All reports of indisciplined students shall be picked from the Head of school.

#### 6. **Candidates of 2018.**

- i. All S.4 candidates of 2018 should report with their original **P.L.E pass-slip** and **2 photocopies** of the same.
- ii. All S.6 candidates of 2018 should report with their **U.C.E pass-slip** and **3 photocopies** of the same.

The above pass-slips will be handed in to the Deputy Head teacher (**Academics**) – **Mr. Luwandagga Abdul.**

**Note:** No candidate will be allowed to be in the day section with effect from term I 2018 as earlier communicated in the parents' meeting.

#### 7. **Study Tours.**

We thank you dear parents/guardians for facilitating our students in the different tours organized by the school.

- i. We are reminding you that the Wild life club has also organized a trip to Murchison falls national park on **27<sup>th</sup> November to 30<sup>th</sup> 2017**. Departure will be at **7:00am**. Please contact Madam Remmy for more details on **0782 425 841**.
- ii. S.4 candidates will have a compulsory field study to Jinja at a fee of **40,000/=** and S.6 candidates a field study to eastern Uganda at a fee of **180,000/=** for three days.

#### 8. **Students' discipline.**

Students' discipline has generally been good. We have decisively handled some of the indiscipline cases like theft and insolence.

#### 9. **Students' health.**

Some students with serious health problems have been advised to join day section. We request you dear parents to avail us with all the necessary information about your child's health for easy monitoring.

We thank all parents who supported the program of immunization of Hepatitis B. Two shots were given to students and the last shot will be given in term I 2018.

#### 10. **School uniforms.**

- i. Students with worn out uniforms should buy new uniforms next year. Some students have outgrown their uniforms, so parents should replace those uniforms especially skirts/trousers. The costs are **22,000/=** for the skirt/trouser/shirt.
- ii. Students who tampered with their uniforms will be asked to buy new ones.
- iii. Parents are requested to buy long descent black skirts for the girls.

#### 11. **School requirements.**

- i. We have included the toilet papers and reams on the school fees for all classes to avoid inconveniences caused to parents on the reporting day.
- ii. Every student should come with 3 hand kerchiefs preferably white ones.
- iii. Every student should also come with a cup, a plate, a water bottle, folk and a small container for purchasing from the canteens.

#### 12. **School fees.**

We thank all parents/ guardians who promptly pay school dues before the term ends. However we encourage those who have not completed to do so with the Bursar.

Please see the details of school fees next term.

## Summary of the fees structure

	S2		S3		S4		S6	
	Day	Boarder	Day	Boarder	Day	Boarder	Day	Boarder
Tuition	500,000	850,000	500,000	850,000	500,000	850,000	500,000	850,000
Dev't. Fee	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Other fees	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
UNEB Fee					200,000	200,000	200,000	200,000
<b>Total</b>	<b>590,000</b>	<b>940,000</b>	<b>590,000</b>	<b>940,000</b>	<b>790,000</b>	<b>1,140,000</b>	<b>790,000</b>	<b>1,140,000</b>

Total fees indicated below include Tuition, UNEB Registration (for candidates), development fee, SESEMAT, Computer fee, magazine, toilet papers and the reams. We shall continue using the school pay system as a mode of fees payment and no bank slips will be issued to students.

### 13. Christmas Carols

We had the first ever Christmas carols organized by our own students. We would like to extend our gratitude to all parents/ guardians who attended. It was indeed a life time experience for all those who attended.

### 14. Our Theme for 2018 is: "PURSUING ACADEMICS DILIGENTLY."

We have worked on the physical infrastructure and now our center of focus is on academics. This theme therefore emphasizes the determination we have in pursuit of academic excellence.

### 15. Conclusion.

Once again we thank you so much for partnering with us. Please keep the spirit even next year and refer more parents to the great College.

We wish all of you a Merry Christmas and a Prosperous 2018.

*Yours in Service,*

**MR. KAYE PAUL SENFUMA**  
**HEAD OF SCHOOL**