



# St. Mark's College Namagoma

10 Miles Kampala – Masaka Road  
P.O. Box 22888, Kampala – Uganda  
Telephone: 0393-103418/0775-831844  
Email: [info@stmark.sc.ug](mailto:info@stmark.sc.ug)  
Website: [www.stmark.sc.ug](http://www.stmark.sc.ug)

4<sup>th</sup> May 2024

## **RE: END OF TERM 1 CIRCULAR 2024**

### **1. Greetings and appreciation**

I bring to you very warm greetings from the Board of Governors, Directors and staff of St. Mark's College Namagoma. We thank God for guiding us throughout this term without major challenges. We extend our sincere appreciation to all our dear Parents/Guardians for the support, cooperation and cordial relationship we have enjoyed throughout this term.

Please join us to congratulate our Director Rotarian Daniel Mukasa Ddamulira upon being elected District Governor for Rotary District 9214 at the 99<sup>th</sup> DCA held at Speke Resort Munyonyo. He will serve as District Governor from 2026/2027 and we wish him well on his journey of service.

### **2. End of Term 1 & beginning of Term 2 – 2024**

Term one has officially ended today 4<sup>th</sup> May 2024 for all students.

Term 2 will begin on Sunday 19<sup>th</sup> May 2024 for S.4, S.5 and S.6 students and Sunday 26<sup>th</sup> May 2024 for S.1, S.2 and S.3 students. All students should endeavor to report on the official reporting dates in this circular as lessons and assessments will commence immediately. Term 2 – 2024 will officially end on Saturday 24<sup>th</sup> August 2024.

Please note that reporting time is strictly from 7:30 am to 5:30 pm and all students **MUST** report dressed in full school uniform and their hair trimmed according to the school's standard.

### **3. Academics**

#### **(a) End of Term 1 Report Cards**

All students have done assessments through this term and their report cards are with their respective class teachers.

All report cards of students with fees balances and library books are with the bursar while those with indiscipline cases are with the Deputy Head teacher – Administration.

#### **(b) UCE And UACE UNEB Registration**

All S.4 and S.6 students eligible for registration have had their data captured for UNEB registration. Students with fees balances should pay up immediately and get registered to avoid missing out on this year's UCE or UACE examinations. All S.4 and S.6 candidates shall sign against their data on Monday 20<sup>th</sup> May 2024.

All S.3 students should report next term with two photocopies of their PLE pass-slips for UNEB registration. This registration is to enable the school enter each child's scores for continuous assessment in the UNEB Portal.

**(c) Practical books for S.3 and S.4 students**

All S.3 and S.4 students will be required to pay for Biology, Chemistry and Physics practical books on reporting day (shs20,000 per book making a total of shs60,000).

**(d) BYOD Program**

We thank parents who have provided their children with laptops for research. Individual students who brought laptops under BYOD program appreciate the program for enhancing their ICT and research skills. We encourage parents and guardians to acquire gadgets for their children to enhance research.

**4. School fees**

We thank our parents/guardians for your continued support and cooperation exhibited towards payment of school fees and other requirements. School fees for next term has remained the same as shown below:

**Table 1 – Summary of the fees structure Term 2 – 2023**

<b>Class</b>	<b>Boarding</b>	<b>Day</b>
S.1	1,600,000/=	1,000,000
S.2	1,500,000/=	900,000/=
S.3	1,300,000/=	900,000/=
S.4	1,650,000/=	-
S.5	1,700,000	1,000,000
S.6	1,850,000/=	-

Please note the following about school fees;

- a) School fees for candidates include charges for external Mock examinations and Resource programmes.
- b) Candidates should have paid 100% fees and non-candidates a minimum of 75% on reporting day to be received into school.
- c) Payment of school fees should be by **School pay** either on mobile money or DFCU bank counters/agents. For more information, please contact the finance office through; Bursar **(0701-318815 or 0774-115919)**.

**5. Co-curricular Activities**

We have had very enriching co-curricular activities this term:

- Boy/girls talks, Inspirational night. and mentorship lessons.
- Music lessons. Our school choir gave a very outstanding performance at the Rotary District Conference and Assembly in Munyonyo 27<sup>th</sup> April 2024.
- Games and sports activities and Sports Day on 6<sup>th</sup> April. The guest of honour was the Permanent Secretary Ministry of Education and Sports.
- Club activities and Clubs’ Day on 13<sup>th</sup> April 2024. The guest of honour was the Executive Director of NEMA.
- Career guidance talks and Careers Day on 1<sup>st</sup> May 2024. The Guest of honour was the Commissioner in charge of private schools in the Ministry of Education and Sports.
- We shall host Chess Competitions for schools (organized by the Uganda Chess Federation) from 5<sup>th</sup> to 9<sup>th</sup> May 2024. Over 1,000 students across the country are expected participate in this event.

## 6. Liturgy

We shall have a Confirmation ceremony for Anglicans on Wednesday 12<sup>th</sup> June 2024. The Main Celebrant will be the Rt. Rev. Moses Bbanja – Bishop of Namirembe Diocese. Every confirmand should have submitted a Baptism Card and paid shs50,000.

Confirmation ceremony for Catholic students will take place on Friday 31<sup>st</sup> May 2024 at Our Lady of Visitation – Nabbingo parish. Each student to be confirmed shall shs83,000.

## 7. Students' welfare

Our students have continued to enjoy and appreciate the quality of meals served with a well-balanced menu. This is evident from their out-ward appearance, and we thank parents for the support.

The health of our learners has been generally good. Major challenges have been cough and flu, ulcer, asthma, malaria and of late some cases Conjunctivitis (Red Eyes). We thank the medical team that has taken care of our students. We advise students with allergies and asthma to purchase additional official clothing from the uniform department for extra warmth. All students should come with treated mosquito nets next term.

NB: As a school we have banned noodles, sweets and cakes on medical grounds.

## 8. Students' discipline

The discipline of majority of our students has been good. However, we have had a few cases of indiscipline, such as possession of illegal items (e.g., phones), tampering with the school uniform, insolence, unhealthy boy-girl relationships and theft. We have decisively handled all cases of indiscipline and appropriate action taken.

## 9. Uniform and Uniformity

All students shall leave school and report back to school wearing full school uniform. All students who have outgrown their uniforms and those with torn uniforms should pay for a replacement in the finance office. All non-school attires such as Jerseys, home-made uniforms, jumpers, scarves etc., are not allowed in school and will be confiscated permanently. Students who abuse school uniform will be punished accordingly as stipulated in our school rules and regulations.

We also urge our dear parents/guardians to buy appropriate black school shoes and canvas shoes for your children.

## 10. Instructional Material

**Table 2 – Textbooks needed by students**

<b>Class/Subject</b>	<b>Title</b>	<b>Author</b>
S.2 Literature	First Daughter	Goretti Kyomuhendo
S.5 Literature	Snake Farmers	Serunkuma Yusuf
S.6 Literature	A walk in the Night	Alex Laguma
S.6 Literature	Theatre plays at Nsambya Sharing Hall at shs50,000	

## 11. Study trips and Seminars

**Table 3 – Term two study trips and seminars:**

Seminar/Seminar	Class	Fee	Contact person
Art Exhibition at Makerere University and Kampala University	S.4 & S.6	Shs40,000	Md. Nakayenga on 0789712665
Agriculture study trip to Namulonge Research Institute	S.2 & S.3	Shs50,000	Mr. Wambi on 0704746774
Luganda Seminar at St. Lawrence London College	S.6	Shs30,000	Md. Luwedde on 0757724040
History trip to Bigo Bya Mugenyi Historical site	S.2	100,000	Mr. Tenywa on 0782134115
History seminar at Buddo S. S.	S6	25,000	Mr. Tenywa on 0782134115

## 12. Working hours during holidays.

We would like to inform our dear parents/guardians that all our offices will temporarily remain closed from 12<sup>th</sup> to 15<sup>th</sup> May 2023. We therefore advise all our parents who may want to contact us to do so after 15<sup>th</sup> May 2023.

## 13. Important dates to note

**Table 4 – Important date in term two**

Sn	Day/Date	Activity	Time
1	Sun 19 <sup>th</sup> /May/2024	S.4, S.5 & S.6 Reporting	7:30 am – 5:30 pm
2	Sun 26 <sup>th</sup> /May/2024	S.1, S.2 and S.3 Reporting	7:30 am – 5:30 pm
3	Fri 31 <sup>st</sup> /May/2024	Confirmation of Catholic students	7:30 am – 1:00 pm
4	Wed 12 <sup>th</sup> /Jun/2024	Confirmation of Anglican students	1:00 pm – 5:00 pm
5	Sat 15 <sup>th</sup> /Jun/2024	S.1 Parents' Meeting	10:00 am – 1:00 pm
6	Sat 22 <sup>nd</sup> /Jun/2024	Inter-house Debate Competitions	8:00 am – 4:30 pm
7	Sun 23 <sup>rd</sup> /Jun/2024	S.3 & S.5 Parents' Meeting	10:00 am – 1:00 pm
8	Sat 13 <sup>th</sup> /Jul/2024	VD for S.1, S.2 & S.3 students	9:00 am – 5:00 pm
9	Sun 14 <sup>th</sup> /Jul/2024	VD for S.4, S.5 & S.6 students	10:00 am – 5:00 pm
10	Sat 20 <sup>th</sup> /Jul/2024	Inter-house MDD competitions	9:00 am – 5:00 pm
11	Sat 24 <sup>th</sup> /Aug/2024	End of Term Two	7:00 am – 11:00 am

## 14. Conclusion.

We thank you once again for your cooperation, support and trust in this noble calling of nurturing the young generation. We remain committed to providing only the best to our students for a better future.

Please guide our learners during the holidays so that they remain focused over key priorities of life and avoid mistakes.

Yours In Service

**Joseph Wabwire Mukidi**  
**Headteacher**