



St. Mark's College Namagoma

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29th November 2023

Dear Parent/Guardian

RE: END OF TERM THREE 2023 CIRCULAR

1.0 Greetings and appreciation

I bring to you very warm greeting from St. Mark's College Namagoma. We thank God for His providence throughout this year. We extend our sincere appreciation to all our dear Parents/Guardians for the support, cooperation, and cordial relationship we have enjoyed throughout the year. We look forward to yet another year together with continued cooperation to bring the best out of our children.

2.0 End of Term 3 & beginning of Term 1 - 2024

This term has ended today the 29th of November, 2023 for S.1, S.2, S.3 and S.5 students.

Term 1 2024 will begin Sunday 28th January 2024 for S2, S3, S4 and S6. The reporting date for S.1 and S.5 students will be communicated after the release of UNEB exams and with guidance from the Ministry of Education and Sports. The school will issue a detailed term one's program on the reporting day. Students are encouraged to report on the first day of the term as serious academic programs will start immediately.

3.0 2024 Theme:

Our theme for the Academic 2024 is ***"Diligent Pursuit for Excellence"***. In order for all our students to familiarize and embrace the theme, we have requested them to prepare speeches/articles that will be shared with their peers and we shall broadcast them on You Tube channels. Kindly encourage your child to prepare one during this holiday period.

4.0 Academics

- (a) All S1, S2, S3 and S5 students have been sent home with a report card, and a circular except those with outstanding school fees balance. Parents of such students should clear with the school bursar before the reports are released.
- (b) Students who have not been serious with their studies have been advised accordingly as reflected on their report cards.
- (c) Report cards of students with indiscipline cases and those with serious health challenges are with the Deputy Headteacher (Administration).
- (d) We successfully finished UCE examinations with all the candidates able to sit for these exams. UACE examinations began on Friday 10th November 2023 with a briefing and will end on 1st December 2023. We hope and pray for excellent results.

5.0 Registration for 2024 UCE/UACE Examinations

Registration for UCE and UACE 2023 shall take place in term I and the following requirements will be needed for this exercise;

- (i) S.4 candidates should come with 2 (two) photocopies of their PLE results.
- (ii) S.6 candidates should come with 3 (three) photocopies of their UCE pass-slip.

The above documents will be handed over to the Directors of Studies for 'O' and 'A' level respectively.

Note: Registration fees is part of the school fees indicated in this circular.

6.0 *BYOD (Bring Your Own Device)*

Following the Board of Governors' resolution, students who are capable have been allowed to bring personal laptops for research beginning this term. We thank all parents/guardians who were able to provide laptops for their children and call upon other parents/guardians to plan accordingly come 2024.

Each student who brings a laptop is required to pay shs50,000 for internet data and other logistics.

7.0 2024 Admissions

- (a) Admissions to S.1 and S.5 classes will start immediately UNEB results are released. Please do not delay applying as the school is now very competitive and attractive to many students and parents.
- (b) We have a few vacancies in S.2 and S.3 classes 2024.
- (c) There are no vacancies in candidate classes.

8.0 Students' discipline.

The discipline of students has been generally good. However, some cases of indiscipline such as theft, insolence, unhealthy Boy-Girl relationship, escapism, fighting and vandalism of school property have been exhibited. We have decisively handled these cases and appropriate action taken.

9.0 Students' welfare.

Our students have continued to enjoy and appreciate the quality of meals served with a well-balanced menu. This is evident from their out-ward appearance, and we thank parents for the support. The students' health has been generally good. However, we still have a challenge of some parents who do not disclose/reveal information about the health of their children especially with chronic and strange diseases.

We have advised some delicate students to join day schools where they can have a closer attention from parents.

10.0 School requirements for next term.

Every student should come with canvas shoes, an apron, a wrist watch, 3 handkerchiefs, a cup, a plate, a water bottle, folk and a small container for purchasing items from canteens.

- S.5 & S.6 Entrepreneurship Work book at shs20,000. Contact Md. Arinaitwe Irene 0702881388.

- S.2 Literature Reader “Heart Soothers” by Sylvester Onzivua.

11.0 School fees.

We thank our parents/guardian for your continued support and cooperation exhibited towards payment of school fees and other requirements.

Table 1 - Summary of the fees structure Term I - 2024

Class	Boarding	Day
S.2	1,500,000/=	900,000/=
S.3	1,300,000/=	900,000/=
S.4	1,650,000/=	-
S.6	1,850,000/=	-

Please note the following about school fees;

- a) School fees for candidates include UNEB registration fees and other special academic programs aligned for candidates.
- b) All students in candidate classes are supposed to be in boarding section.
- c) No student will be received on the reporting day before clearing fees or paying at least 75% of the fees.
- d) We shall continue using the **School Pay** system as a mode of fees payment and no bank slips are issued to continuing students. For more information, please contact the finance office through; Bursar (**0701-318815 or 0774-115919**) Accountant (**0779-221817 or 0703406724**).

12.0 Study trips

Students going for the East African Tour will be setting off on 1st December 2023. For details contact **Mdm. Remmy: 0782 425 841 or 0704 657 657**

We shall have the following study trips in term I.

- a) S.4 Geography study tour to Kasenyi at fee of shs50,000. Contact **Mdm. Remmy: 0782425841 or 0704657657.**
- b) S.6 Geography study trip (3 days) to Eastern Uganda at a fee of shs250,000. Contact **Mdm. Remmy: 0782425841 or 0704657657.**
- c) S.6 Entrepreneurship Education study trip to Nsangi Clays at a fee of shs50,000. Contact Mr. Arinaitwe Willy on 0772604677 or 0702229337.
- d) S.3 and S.4 Entrepreneurship Education study trip to Jinja at a fee of shs65,000. Contact Mr. Arinaitwe Willy on 0772604677 or 0702229337.

13.0 Christmas Cantata

We had our famous SMACON Cantoris Christmas Cantata on Saturday 25th November 2023. We thank all our parents who turned up for this year’s special edition **“Waiting in Silence”**. We shall broadcast this fabulous presentation on different television channels, YouTube and our social media platforms, for those who missed the live presentation.

14.0 **Working hours during holidays.**

The school will be open from Monday to Friday from 9:00am to 3:00pm. We shall have a break during Christmas season from 22nd December 2023 to 4th January 2024. We advise you to carry your identity card for clear identification to avoid any inconveniences.

15.0 **UNEB Marking Centre**

Our school shall host PLE Marking between 30th November **and 17th January 2024**. Access to the school premises during this period shall be limited and only possible through appointment, and with proper identification. You can call any of our official lines for appointment with Administration.

16.0 **Conclusion.**

We thank you once again for your cooperation, support and trust in this noble calling of nurturing the young generation. We remain committed to providing only the best to our students for a better future.

Merry Christmas and Prosperous New Year 2024

Yours in Service,

Wabwire Joseph Mukidi
Deputy Headteacher (Administration)