



# St. Mark's College Namagoma

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18<sup>th</sup> February 2024

Dear Parent/Guardian,

## RE: BEGINNING OF TERM I CIRCULAR FOR SENIOR ONE STUDENTS 2024

### 1.0 Welcoming Remarks

On behalf of the Board of Governors, Directors, Management and staff of St. Mark's College Namagoma, I welcome you to the *High Achiever's College*. We thank you so much for choosing St. Mark's College Namagoma.

### 2.0 Year's theme

The theme for this year is “**Diligent Pursuit for Excellence**”. This is going to guide all our academic and co-curricular activities.

### 3.0 Streams and Class teachers

All S.1 students have been clustered into different streams and houses, and allocated class teachers. Class lists of different streams have been pinned at the notice board. With the help of staff in the receiving tents, you can locate the stream and class teacher of your child.

**Table 1 – S.1 Class teacher 2024**

Stream	Class teacher	Contact
A	Mr. Atuhe Pardon	0774890767
B	Md. Nerima Joyce	0787638741
C	Mr. Basadhabe Michael	0771897582
E	Md. Namugga Joanitah	0752636472
N	Mr. Namanya Gard	0754283992
S	Mr. Ssengabi Joseph	0755552768
W	Md. Nayinda Rebecca	0700245130

### 4.0 School fees

Fees payment is by *SchoolPay* codes issued on admission. All students who have not paid up all school fees will be referred home after three weeks (details contact the bursar on 0701318815).

### 5.0 Students' Pocket Money

All students should keep their pocket money with the finance office. No student is allowed to be with cash of more than shs10,000 at any time. The official mobile money number for pocket money is 0788-720914, in the names of Daniel Ddamulira Mukasa. When sending your child's pocket money please indicate the name of

your child, class and stream as the reason for sending the money. Please call this very number and inform us that you have sent the money. Don't send school fees or any other school dues on this number.

#### **6.0 School uniforms**

All students shall wear uniforms bought from school; home-made uniforms shall not be allowed. All non-school attires such as jerseys, jumpers etc., are totally banned from school and will be confiscated for good. In addition, every student should have a black leather belt, black school shoes and canvas shoes for sports.

NB: Students will receive their uniforms during prep time.

#### **7.0 Co-curricular activities**

We encourage every student to participate in at least two co-curricular activities during their stay in the school. We have compulsory Marathon every Saturday from 6:00am – 7:00am. Every student should have **canvas shoes** for all the sports related activities. This year's Sports Day is scheduled for Saturday 6<sup>th</sup> April, 2024 starting 8:00 am. This will be the climax of our annual inter-house games and sports competitions. On that day we shall also have Chakam demonstrations by S.1 and S.5 students. We invite all our parents and guardians to attend this memorable event.

#### **8.0 The dining Hall/Meals**

We serve a rich diet to all our students. All students are required to have meals prepared by the school (No special meals will be provided by the school). Every student should have a plate, cup, fork and spoon. We provide safe drinking water to all students. Every student should have a water bottle for drawing water from drinking water points.

#### **9.0 Students' health**

We have a well-stocked and well-staffed sickbay, to handle first-aid treatment. Students should access sickbay services during designated times except for emergency cases. Complicated cases will be referred home for further management.

We have a medical arrangement with Mengo Hospital where all our medical emergency cases are rushed for specialized attention. The parent/guardian will foot the medical bill of his/her child.

The sickbay is also a store for the safe custody of students' drugs brought from home. Undeclared drugs are not allowed in the dormitories.

Parents are urged to disclose health challenges of their children to the school nurse and administration for proper management. Due to some health challenges experienced by some of our learners, we request that where necessary back your disclosure with medical forms for better health management of the learners.

#### **10.0 Visitors' card/Student's Identity Card**

Every student should present four passport size photographs at the reception for processing parents' visitors' cards and student's identity card.

### 11.0 Visitation Days

This term's Visitation Day for S.1 students will take place on Saturday 16<sup>th</sup> March, 2024 from 9:00 am to 5:00 pm. Please note that other than official visitation days, parents can see their children only during working days (Monday to Friday) from 1:10 to 1:50 pm. Cooked food and snacks are only allowed on visitation days. Please note that noodles, sweets and birthday cakes are not allowed in school.

### 12.0 EMIS/NIRA Registration

Every child is required to avail their LIN (Learner Identification Number) and NIN to his/her class teacher. Parents whose children have not yet registered with the Ministry of Education (**Education Management Information System**) should provide their particulars (parents' NIN numbers and mobile numbers) to Class teachers, for registration.

### 13.0 S.5 Admissions

Admissions to S.5 Class 2024 are ongoing from Monday to Saturday (8:00 am to 5:00 pm). Those who intend to bring their children in S.5 should not delay as the school is now very attractive and competitive. S.5 reporting date is scheduled for Sunday 10/03/2024.

### 14.0 BYOD (*Bring Your Own Device*)

We encourage our parents to provide their children with laptops to be used for research especially under the new curriculum. Students who have brought laptops should pay shs50,000 cash to the bursar. This covers Internet (data) and other logistics.

### 15.0 Liturgy

St. Mark's College Namagoma is an Anglican founded school and therefore governed by Christian Biblical principles. Other religions are also catered for and it is mandatory for all students to attend Wednesday fellowship and Sunday services.

- a) The school will host the newly elected Bishop of Namirembe Diocese **Right. Rev. Moses Banja** on Saturday 15<sup>th</sup> June 2024, who will contact a Confirmation Ceremony for Anglican Confirmands.
- b) Catechism lessons for catholic students will begin on 4<sup>th</sup> March 2024. For details, contact the Patron for Catholics Mr. Ssempijja Joseph on 0701870363/0782471496.

### 16.0 Other requirements

We encourage you to provide your child with the following as the case may be:

Item (s)	Contact
Chemistry Activity workbook at shs18,000	Mr. Mukisa Philip on 0752696992
Enriched Mathematics Workbook at shs30,000	Mr. Batindira William on 0706227529.
Geography Practical workbook at shs25,000.	Mr. Onyango Desderio on 0753296317
Entrepreneurship workbook at shs20,000	Ssalongo Tumanyire on 0777745796

### 17.0 Important dates and activities for Term One:

No.	Date	Activity
1	Sunday 18 <sup>th</sup> /Feb/2024	Reporting of S.1 students
2	Sunday 10 <sup>th</sup> /Mar/2024	Reporting of S.5 students
3	Saturday 16 <sup>th</sup> /Mar/2024	VD for S.1, S.2 & S.3 students.
4	Sunday 17 <sup>th</sup> /Mar/2024	VD for S.4, S.5 & S.6 students.
5	Sunday 24 <sup>th</sup> /Mar/2024	Thanks Giving Service.
6	Saturday 6 <sup>th</sup> /Apr/2024	Sports Day
7	Saturday 13 <sup>th</sup> /Apr/2024	Clubs' Day
8	Saturday 4 <sup>th</sup> /May/2024	End of Term One 2024

### 18.0 End of Term One 2024

The term shall end on Saturday 4<sup>th</sup> May, 2024 for all classes. Parents/guardians should pick their children from school.

### 19.0 Conclusion

Our dear parent/guardian, we thank you for entrusting us with your child. We look forward for greater cooperation and support while nurturing this young generation. We are committed to providing only the best for our students.

**“To Be Not To Seem”**

Yours in Service,

**Wabwire Joseph Mukidi (Mr.)**  
**HEADTEACHER**