



# St. Mark's College Namagoma

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5<sup>th</sup> February, 2023

## **RE: BEGINNING OF TERM I CIRCULAR 2023**

### **1. Greetings**

Happy New Year to you all. We warmly welcome you to St. Mark's College Namagoma. We thank God for the gift of 2023. We appreciate your partnership and smooth cooperation with us.

### **2. Year's theme**

The theme for this year is "**YOUR SUCCESS IS YOUR RESPONSIBILITY**". We purpose to instill a sense of responsibility in all our learners, in order to achieve excellence in all respects of life.

### **3. St. Mark @ 20**

St. Mark's College Namagoma will be marking twenty years of existence on 10<sup>th</sup> Feb, 2023. We salute our dear parents for supporting us all these years. We thank the Board of Governors for overseeing the school. We thank the directors and the entire staff for working tirelessly in order to make St. Mark's College Namagoma a top choice secondary school in the country.

### **4. New A' Level Campus**

We thank God who has enabled us to fulfill the plan of having a new **A' Level Campus**. The campus is now almost ready and will begin to receive A' Level students in a couple of weeks.

### **5. School fees**

We thank parents who have fulfilled their school fees obligation in time. We urge parents who have not cleared all fees dues to see the **school bursar** for commitment on the payment plan. Our method of payment is by **School Pay**. Students who will not have completed fees payments will be referred home after 3 weeks.

### **6. EMIS Registration**

Parents whose children have not yet registered with the Ministry of Education (**Education Management Information System**) should provide their particulars (NIN numbers and mobile numbers) to Class teachers.

### **7. UNEB Registration**

In preparation for the registration of our candidates, we request candidates to hand in 2 photo copies of their pass lips. PLE slips for S.4s and UCE Pass lips for S.6 candidates. These should be handed over to Mr. Sematimba Paddy (DOS O' Level) or Mr. Ategeka Moses (DOS A' Level).

### **8. Academics**

This term's focus is going to be on '**Educating the individual child**'. We are going to make every effort to follow up each child in regard to health, discipline, smartness and academic performance. Parents should work closely with class teachers in guiding and educating the children that you have entrusted us with.

### **9. School Uniform**

Each student must have two sets of school uniform, two pairs of out of class wear, a sports wear and white canvas shoes for sports, a sweater and Sunday wear. Different sets of school uniforms are available and can be obtained on payment with the school bursar. All non-school attires are totally banned from school and any illegal item(s) possessed by any student will be confiscated for good.

## 10. Students' health

We urge all parents whose children have chronic illnesses to open up to the school administration and school nurses for proper management. All students are required to have meals prepared by the school (No special meals will be provided by the school). Due to some complications that we have witnessed among some of our learners and the advice from health experts, we have banned sweets, cakes, noodles and sodas.

## 11. S.1 Admissions

Admissions to S.1 Class 2023 is ongoing from Monday to Saturday from 8:00 am to 5:00 pm. We request you to recommend qualifying students for places in S.1 to us.

## 12. Study trips

The following study trips are scheduled to take place this term:

- S.2 History study trip to Parliament, Kasubi Tombs, Uganda Museums & Ssemagulu Museum on 3<sup>rd</sup>/March/2023 at a fee of shs45,000. Contact Mr. Tenywa Musa on 0782134115 or 0701070693.
- S.4 Geography field study trip to Jinja on 24/March/2023 at a fee of shs50,000, contact Md. Namubiru R on **0782425841** or Mr. Kwihangana Alex on **0704683664**.
- S.6 Geography field study to Eastern Uganda for 3 days (30<sup>th</sup> March – 2<sup>nd</sup> April 2023) at a fee of shs250,000, contact Md. Namubiru R on **0782425841** or Mr. Kwihangana Alex on **0704683664**.
- S.6 Entrepreneurship study trip to Jinja on 2<sup>nd</sup>/March/2023 at a fee of shs50,000, contact Mr. Arinaitwe Willy on 0702229337 or 0772604677.
- S.3 Fine Art study tour to Uganda Museum, Kyambogo University Fine Art Department, Craft Village Nsambya on 30<sup>th</sup>/March/2023 at a fee of shs50,000. Contact Md. Nakayenga N on 0789712665.

## 13. School requirements

We urge all parents to provide necessary requirements to our children. **Every child must have a plate, a cup, a spoon and a fork.** Agriculture students of S.1, S.2 and S.3 should have gumboots for their safety during project work. Overalls are available at school at a fee of shs40,000 each.

## 14. Important dates and activities of term I to note

No.	Date	Activity
1	Sunday 5 <sup>th</sup> /Feb/2023	Reporting of S.2, S.3, S.4 and S.6 students
2	Sunday 19 <sup>th</sup> /Feb/2023	Reporting of S.1 students and Parents' orientation at 2:00 pm
3	Saturday 25 <sup>th</sup> /Feb/2023	S.4 & S.6 Parents' meeting
4	Sunday 05 <sup>th</sup> /Mar/2023	Reporting of S.5 students and Parents' orientation at 2:00 pm (tentative)
5	Saturday 25 <sup>th</sup> /Mar/2023	VD for S.1, S.2 & S.3 students (8:00 am – 5:00 pm)
6	Sunday 26 <sup>th</sup> /Mar/2023	VD for S.4, S.5 & S.6 students (8:00 am – 5:00 pm)
7	Saturday 15 <sup>th</sup> /Apr/2023	Sports Day (8:00 am – 5:00 pm)
8	Saturday 6 <sup>th</sup> /May/2023	End of Term One

## 15. Conclusion

We thank you for your continuous support to the college for the past 20 years. We pledge to serve you better this year and the years to come.

Yours in service,

**Joseph Wabwire Mukidi**

Deputy Headteacher (Administration)